

the View

Thanking the 2003 Corporate Sponsor
JACKSON MCDONALD
BARRISTERS AND SOLICITORS
PH 9426 6611

DATES TO WATCH

10 December 2003

Christmas General Meeting

NOTE

The 2004 CPD Calendar is the last page of this issue
– remove it and place it in your diary NOW!

Editor's View

Yet another change of format.

One of our avid readers commented, while expressing complimentary remarks regarding the new format (and oh those wonderful colours) that having to read columns on a computer screen is somewhat aggravating (or words to that effect).

Surely, the member says, reading across a page once only is preferred to running the page up'n'down the screen ad nauseum.

So, we hear you, the only page that runs' vertically' is this cover page.

The inside pages revert to the more conventional. So no more back chat please.

My call for a librarian was replied to in the positive by Graham Morrow. His comments back to me were so inspiring I decided to use them as the "Guest Editorial" It appears on the next page.

Finally, let me wish all members all the best for the festive season, expecting to see you at the Christmas meeting, enjoying the fellowship and comradery that goes with being a member of the Institute.

Let's make 2004 a year to remember.....

.....Phil Faigen

In this issue:

- Editorial
- Chairman's Message
- Reports of recent events
- Administrator's Report
- Letters to the Editor
- Contact numbers
- Attachments

~~~~~  
*Comments expressed in this newsletter are those of the author of the particular pieces and do not necessarily reflect that of the IAMA unless so indicated.*

Send letters to the Editor to:  
Phil Faigen

to  
[faigen@allpointsbuilding.com.au](mailto:faigen@allpointsbuilding.com.au)

**DEADLINE FOR NEXT  
ISSUE: 23<sup>rd</sup> January 2004:**

*It is desirable for all material to be published in "the View" to be forwarded by e-mail in **WORD** format, with minimal formatting,*

**The Administrator is**

Sue Doherty  
Ph. 9368 4755  
Fax 9368 4744  
[suedoherty@bigpond.com](mailto:suedoherty@bigpond.com)

*"In reading lies knowledge, in knowledge lies wisdom"*

*Guest Editorial*

by **Graham Morrow** Lawyer & Quantity Surveyor,  
Kott Gunning, Perth

It is a little known fact that the WA chapter has its own collection of books, papers and other sources of relevant information. There is even a tape recorder and blank tapes suitable for recording a hearing, courtesy of one member's kind donation. All these resources are available for use by members. A summary of the contents of the collection will be listed in a future edition of The View.

Although usage has been very low, it is reassuring that there are resources available for members to utilise, whether it be new members seeking clarification of an issue or senior members wishing to check information for a forthcoming talk. This collection of information is mostly focused on arbitration rather than mediation, but there is no reason why this should remain so. Some of the information available includes:-

1. Course notes from the general and advanced arbitration courses;
2. Conference and seminar notes;
3. The Arbitrator Journal, from 1982 onwards;
4. Training videos;
5. Text books, covering various areas of law and arbitration, with emphasis on building, construction;
6. Building and Construction Law Journal - edited by John Dorter;
7. Australian Construction Law Newsletter - University of Technology, Sydney;

Several items in the collection have been obtained by donations - it is suggested that this tradition should continue. The Institute would like to thank each member and their families for their kind donations, in particular recent donations from the family of Ian Steele, and from Ken Brine (since retired). Any members employed by large firms (legal or otherwise) with extensive and up to date libraries should consider if there are materials potentially useful to members which could be donated to the collection.

Of course, members intending to use older information should make sure that a particular case etc is still applicable and current. It should be understood that just because the collection is currently housed in space generously loaned by Phil Faigen, this does not mean that he is in a position to research information on behalf of members, or check that a case is still good law. Traditionally that function has apparently been carried out by legally qualified practitioners.

It is intended to publish in a future edition of The View a list of books and other materials which appear to be out on extended loan (library talk for missing in action/gone walkabout) - any members who are aware of missing materials should attempt to return these. There will be no monetary fines or deductions of CPD points for members returning such materials.

The writer feels that a list of useful websites for arbitrators and mediators would be a helpful addition to the collection, particularly for more recent members. Such a list could also be published in a future edition of The View. Would members who have used websites please email details to [gmorrow@kottgunn.com.au](mailto:gmorrow@kottgunn.com.au) together with any comments - the writer will then collate this information for dissemination amongst members.

**Editor's footnote: Members, please consider the suggestions that Graham has put forward –**

- ***Perhaps you or your firm would care to make a donation towards the purchase OF relevant texts, that sponsorship will be duly recognised and appreciated,***
- ***The website for member's use to find other material is an excellent idea – please contact Graham with the usual contacts you have been using***

*.....Phil Faigen*

## *Chairman's Message*

In a flash the year is close to drawing to an end, the "Funny Season" is upon us and it is almost Christmas. So first and foremost I take this opportunity to wish all Members, Chapter Committee Members, Members of our various Sub Committees and Action Groups and our hard working Chapter Administrator, Sue Doherty, all the best over the festive season, a Merry Christmas and a happy and fulfilling New Year.

### ***Rail Access***

The planning of the planned workshop has taken a little longer than expected and the Office of the Rail Regulator has indicated that it looks as if February will be the preferred time for the workshop.

The workshop will be conducted during a week day afternoon and as it is likely to be of about four (4) hours duration, it will overlap into the evening. Any member who has not already expressed interest in attending, but wishes to do so, should please let Sue Doherty know.

### ***Mediation***

As a result of the report from the Mediation Action Group considered by the Chapter Committee on 15<sup>th</sup> October 2003 a Mediation Sub-Committee has been established to finalise the Mediation Business Plan and to proceed with its implementation once the Business Plan has been approved by the Committee.

The Report has been forwarded to National Office for consideration at the Council Meeting on 20 November 2003. The CEO has already expressed his interest in the matters raised and asked that I pass his congratulations on, which I have done, to the Committee and the Action Group for the useful work that has been done to date.

### ***Pupillage***

Concern was raised at the last general meeting about the difficulty in gaining pupillage experience. This is an issue which has been an ongoing concern of the Committee for some time and the latest complaint acted as a catalyst for continued debate.

John Knuckey, will continue to maintain his register of pupils who seek pupillage. Whenever the Chapter appoints an arbitrator we will specifically request the nominee arbitrator to obtain the consent of the parties to a pupil attending the preliminary conference and to contact John Knuckey. I have also written to all graded arbitrators appealing to them to follow the same course when nominated directly by the parties.

The Committee will monitor the situation.

### ***CEO's Resignation***

Peter Condiliffe who took over the reins as CEO in August 2000 has tendered his resignation. Peter indicated that he thought that the time has come for someone else to take on the job of lifting the standard of administration of the Institute to a new level.

When Peter commenced with IAMA it would be no exaggeration to say that our administration was in a state of disarray. All of our computer records had been lost and had to be painstakingly recreated. This loss included all membership data. For some time we had to operate without knowing who our members were. Peter chipped steadily away at all of these issues but importantly maintained his eye on the big picture and introduced a number of initiatives which have significantly improved the Institute's capacity to generate income. An obvious example was the work which he put into the introduction of the National Mediation Course.

Peter recognised that the Institute was now on a much more stable footing and would be well served by somebody with a high level of expertise in administration. There can be no doubt that the Institute has benefited very much from Peter's efforts. He has done much to lift the profile of the Institute.

We hope to maintain contact with Peter and he has been offered membership of the Institute for the 2004 year to facilitate that occurring. I am sure I express the views of all WA members in wishing Peter all the best in his future endeavours.

## ***Honour Board***

Some time ago the Chapter Committee resolved that we should recognise WA members who have made outstanding contributions to the WA Chapter but who would not necessarily qualify for National recognition because of the local nature of their contributions.

Normally this would be done by way of an Honour Board but without any premises of our own that is not possible. We accordingly keep a paper Honour Board as a record of those who we recognise and when the day comes when we are able to afford premises we will proudly hang a conventional polished wood and gold letter inscribed Board. This may seem of little importance to some members, but when it is realised that it is more than 28 years since we were established, there is a history which is worth recording. This is just one way of doing so.

The Committee will consider as soon as possible in the New Year, who, if anyone should receive recognition this year. Any member who would like to nominate someone should please provide details to Sue Doherty. The criteria for recognition will be set out elsewhere in this issue.

## ***Final Meeting***

Our final meeting for the year will be on Wednesday, 10 December 2003 and in accordance with tradition will be concluded with drinks and snacks. I look forward to seeing as many of you there as possible.

***Clive Raymond Chapter Chairman***

### ***From the Administrator's Desk***

As everyone starts to wind down before Christmas and prepare for the warmer weather of summer, it is time to look back on 2003 and reflect on some of the Chapter happenings and events.

|                       |                                    |
|-----------------------|------------------------------------|
| Current membership:   | 158 (including 4 retired members). |
| New members for 2003: | 22                                 |
| Transferred member:   | 1 from Queensland.                 |

|                                                  |                                 |                            |
|--------------------------------------------------|---------------------------------|----------------------------|
| <b><i>We welcome our latest new members:</i></b> | <i>Justice Christopher Carr</i> | <i>Federal Court Judge</i> |
|                                                  | <i>Philip Loots</i>             | <i>Solicitor</i>           |
|                                                  | <i>Basil Lambert</i>            | <i>Migration Agent</i>     |

***Congratulations to the following members in attaining Accreditation as Mediators:***  
Barbara Kwiecien, Katrina Sachse, Dr Barry Mendelawitz, Dr Henry Esbenshade

***Also congratulations in achieving Grade 3 status as an Arbitrator:***  
Kevan McGill

**Number of nominations this year – 12**  
Mediation (3): Shop fittings (1), Mining (1), Construction (1)  
Arbitration (9) Construction (4), Contractual (3), Chair of Appeals Tribunal (2)

More and more people phone the Chapter seeking information about the name of an arbitrator or mediator and they are referred to the Institute's website. If you find that your details on the website are not accurate please contact me and I will organize for National Office to make the necessary changes, or alternatively you can contact National Office directly.

It has been a year full of interest and new developments in ADR in this state. The Practitioner's Certificate in Mediation & Conciliation continues to gain recognition throughout the community and we are fortunate in having Su Lloyd and Archie Zariski presenting the course again in 2004. The course continues to become well known amongst the professionals in both public and private sectors.

**Meeting attendance:**

| <b>General</b> |    | <b>Professional Development</b> |    | <b>Breakfast</b> |    |
|----------------|----|---------------------------------|----|------------------|----|
| February       | 20 | March                           | 21 | February         | 28 |
| April          | 20 | May                             | 22 | April            | 33 |
| June (AGM)     | 28 | July                            | 19 | June             | 28 |
| August         | 14 | September                       | 22 | August           | 31 |

Looking back on the above numbers for meetings, the Breakfast Meetings (Barry Tonkin never ceases to amaze with his ability to find an array of diverse speakers) offer a range of interesting speakers in a truly relaxing venue where one can take in the sights of our wonderful Swan River. The informal setting seems to attract prospective and new members, as well as the “regulars” who come along to network and catch up with those they have not seen for a while.

The members, and interested others who attend the Professional Development Sessions (Bruce Phillips shops around until he finds speakers that present stimulating and topical issues) come from a different group within the membership than those who attend the Breakfast Meetings.

The General Meeting’s either have a guest speaker or a question and answer session. Again different members tend to attend these meetings. It is really quite interesting (in my role as kind of an observer) to watch and see who attends what.

**Christmas General Meeting – Wednesday 10<sup>th</sup> December**

We look forward to welcoming as many members as possible for this final Meeting and Social gathering for 2003.

It would be especially good to catch up with those who have not been able to make it to a Professional Development Session, Breakfast Meeting or General Meeting throughout the year due to other commitments.

**TO THOSE WHO ARE UNABLE TO JOIN US, A VERY MERRY CHRISTMAS AND A SAFE, HEALTHY AND HAPPY NEW YEAR**

Regards **SUE**

***Honour Roll***

**We live in an adversarial society where those around us are arguing amongst themselves. Nothing new in that is there?**

**Sadly, our industry has no room for awards of encouragement – others have “the best built building”, “greatest environmental impact”, “biggest span for least cost” etc.**

**So then, how do we recognise our members who have contributed in a positive way to our profession. Last year the committee decided to create an honour roll to recognise those member/s who have given “*outstanding contribution to the promotion of the objects of the Institute, and, having demonstrated a selfless and loyal commitment to the activities of the W.A. Chapter over a considerable period of time.*”**

**Indeed these are the exact words that appear on the certificates presented to the first two most worthy recipients in Ken Brine and Fred McCardell, both of whom derive their skills and interest from the building industry.**

## **The criteria and process are:**

### **Process**

- 1 Any member may nominate a Retired Member or Retired Associate Member for inclusion in the Roll of Honour, such nomination to be made in writing to the Chapter Administrator.
- 2 The Committee shall consider all nominations received from members including the names of any Retired Members or Retired Associate Members whom the Committee itself considers are appropriate.
- 3 Save in exceptional circumstances, no more than one (1) name shall be added to the Roll of Honour in any one year. There may be years in which no name is added to the Roll of Honour.
- 4 The Chapter Administrator shall maintain in a safe place a document which is the Roll of Honour and on which names shall be added as resolved by the Chapter Committee from time to time. The Roll of Honour shall be published in the last edition of The View each year. Should the WA Chapter have its own premises the intent is that the Roll of Honour shall be transferred on to a suitable Board, which shall be displayed at the premises.

### **Criteria to be applied**

- 1 Candidates for entry to the Roll shall be restricted to Retired Members and Retired Associate Members, being members who do not engage in any income earning activities as an Arbitrator or Mediator.
- 2 Candidates for entry to the Roll must be persons who according to 75% of the members of the Committee present and voting:
  - (a) have made an outstanding contribution to the promotion of the objects of the Institute and in particular to the activities of the WA Chapter;
  - (b) have demonstrated a selfless and loyal commitment to the WA Chapter over a considerable period of time.

**Please forward your nomination of anyone who you believe satisfies these criteria to Sue Doherty or Clive Raymond. All nominations treated with strictest confidence.**

*The honour roll appears at the end of this publication.*

## *Package for Mediators/Code of Conduct for Expert Determination*

One of the items discussed at the October General Meeting was a package of information for Mediators also a Code of Conduct for Expert Determination.

**Laurie James kindly took these items on board and has provided the following information:**

**At the Council Meeting held on 20<sup>th</sup> November 2003, a Mediation/Conciliation Agreement was adopted. The Chapter Administrator has a copy of this document, however it will be posted on the website in the near future. The Principles of Conduct for Mediators are on the website. There are Rules of Professional Conduct of November 1996 "PC1" currently on the website of general application to all dispute resolvers and would be equally applicable to expert determination. It may be found at page 89, Volume 16, No. 1 of May 1997 – The Arbitrator and Mediator.**

**The Expert Determination Rules 2001 are on the website, however the Expert Determination Agreement and Practice Note on the Conduct of Expert Determinations are yet to be formally approved.**

**Sue Doherty, Chapter Administrator**

## Call for Papers

### “NEW DIRECTIONS IN ADR” Conference 2004

21 – 23 May 2004  
Hotel Shangri-La, Sydney

The Institute of Arbitrators and Mediators Australia 2004 National Conference will be hosted by the NSW Chapter.

There will be two streams: Arbitration and Mediation. There will also be plenary sessions devoted to exploring new directions in Arbitration, Court References, Adjudication, ADR and Dispute Avoidance practices where the streams will merge. The time for the presentation of each paper will be 45 minutes. Papers will be followed by workshop discussions, facilitated by experts, where the emphasis will be on group participation.

Please direct expressions of interest for papers and ideas for workshops by COB 12 December 2003 to:

Janet Grey on (02) 9810 4111 or [jgarch@ozemail.com.au](mailto:jgarch@ozemail.com.au).

[www.iama.org.au](http://www.iama.org.au)

## PITFALLS OF BAD RISK ALLOCATION

**Greg Steinepreis, Partner and  
Rebecca Lee, Senior Associate  
Minter Ellison (Perth)**

In 2001, the Institution of Engineers, Australia and the Chamber of Commerce and Industry of Western Australia published a survey on risk allocation in major construction projects in Western Australia called '*Effective Risk Allocation in Major Projects: Rhetoric or Reality?*'.

The aim of the survey was threefold.<sup>1</sup> First, the survey was designed to determine if risk clauses in standard forms of contract were being modified for building construction projects in Western Australia. Secondly, it was designed to determine if non-standard risks were being transferred between the parties, when the service provider could not manage them. Thirdly, it was designed to determine if the transfer of these risks resulted in cost increases in projects or financial loss to the service provider. In short, the answer to all three questions was 'yes'.

The general consequences of bad risk allocation in building and construction contracts are on a first glance different for principals, contractors and consultants. A highlight of the survey was the differing perceptions between the three groups as to what was occurring when it came to risk allocation in contracts. It is, however, important to recognise that the allocation of risk on one party may have a possible effect on the other parties to the contract, and therefore the minimisation of bad risk allocation is to everyone's advantage.

This article attempts to canvass the pitfalls of bad risk allocation in construction contracts, using some of the survey results to highlight them and how they are perceived. Some suggestions will also be made as to how to avoid them and the benefits for all parties in doing so.

*Contact Sue Doherty or Greg Steinepreis if you wish to read the remainder of this article.*

THE  
INSTITUTE of  
ARBITRATORS & MEDIATORS  
——  
AUSTRALIA

Trust Account Pro – Forma Deposit Form

**This form can be used when making a deposit into the Institute’s Trust Account and outlines the essential information required.**

**To:** The Trust Account Administrator  
GPO Box 13064, Law Courts, Victoria, 8010  
Facsimile: 03 9602 6915

**Date:** / /

**Matter Number:**

**Name of Parties:**.....v.....

**Deposit by (tick as appropriate)**

**Cheque attached:**

**Electronic Transfer:**   
Date of electronic transfer: / /

**Credit Card:**   
Name on Card:.....  
Card Number:.....  
Date of Expiry:.....  
Signature as on card:.....  
Deposit Amount \$

**From:** Name:.....  
Organisaton:.....  
Address:.....  
.....P/code.....  
Telephone:.....  
Email:.....

Are you or your organisation representing a party? Yes/No If “Yes” please indicate which party here:.....

**Signed:**

**Enquires:** Contact Martha Wike, Trust Account Administrator; Ph: 03 9607 6909

# Pupillage

From: John Knuckey

To: Sue Doherty

Sent: 17 November, 2003 7:49 AM

Subject: The View

Draft of proposed article as follows:

*At the October General Meeting there was considerable discussion regarding the difficulty in obtaining pupillage and the frustration experienced by members seeking to meet the prerequisites for grading. This has been an issue over a long period of time and there are a number of factors that contribute to the problem:*

*Many arbitrations are not referred through IAMA. For instance, there have only been 6 this year.*

- *The fact that there has been a referral does not necessarily mean there will be an opportunity for pupillage; some disputes are resolved even before they get to the preliminary conference.*
- *The parties are increasingly using the IAMA website to select arbitrators so in many instances IAMA is not aware of what arbitrations are in progress with its members. IAMA does request that all graded members complete a statistics survey form each year however some arbitrators are reluctant to participate in the survey. As a result IAMA only has a partial picture of the amount of arbitration activity in progress with its members.*
- *Whilst IAMA can encourage graded arbitrators to offer pupillage it cannot enforce it especially as many nominations do not come through IAMA.*

• *There have been instances where the nominated pupil has not been available to attend conferences and/or hearings resulting in lost opportunity for pupillage.*

• *Many pupils successfully take matters into their own hands by contacting arbitrators directly to make their own arrangements for pupillage. This may seem a little unfair to more reserved or less well connected pupils however it is a fact of life and not within IAMA's control.*

***In an endeavour to improve the situation the following has been implemented:***

- ***In future, all arbitrators nominated for referrals by IAMA will be required to take on a pupil (always subject to the approval of the parties). All graded arbitrators have been notified by letter. A pupil will be notified of the reference at the same time as the arbitrator so that direct contact can be established between the arbitrator and the pupil.***
- ***All graded arbitrators have again been reminded by letter of the importance of offering pupillage whether or not the referral has come through IAMA.***
- ***The 2004 CPD program includes new courses for members seeking grading. This includes a mock arbitration and several workshops dealing with the topics of pleadings, evidence and taxing of costs.***

***Message to the pupils***

1. *As pupillage coordinator I will endeavour to allocate pupils when ever an opportunity presents itself. Hopefully opportunities will be more frequent in future however, obtaining pupillage requires perseverance and motivation and I encourage you to be personally pro-active in the matter.*
2. *Please make sure that my list is up to date by forwarding your current contact details to me at [jknuckey@capitalhouse.com.au](mailto:jknuckey@capitalhouse.com.au).*
3. *Please let me know when you have been successful in obtaining pupillage through your own efforts or if you are no longer seeking pupillage.*

**Message to Graded Arbitrators**

***Please let me know of any prospective pupillage opportunities so that I can allocate a pupil; this can be for current or new cases whether or not they have been referred through IAMA.***

**From:** Margaret Halsmith

**To:** Margaret Halsmith

**Sent:** Monday, November 17, 2003 6:16 PM

**Subject:** **SCRAM** 2004: coaches & adjudicators

Hello all

You are probably familiar with SCRAM [Schools Conflict Resolution and Mediation] competition which has just completed its third year in WA. Sacred Heart College won the Grand Final on 5 November. Feedback regarding the benefits to students, schools and families has been very positive and encouraging.

We would love to consider you as a SCRAM coach or adjudicator for 2004. The amount of time you decide to give is fairly negotiable. Please see the url below for lots of info including the SCRAM manual and case scenarios. The level of school interest to participate in SCRAM for 2004 is considerable and we are very keen to keep the standards high by providing a coach/consultant to every school and to have a variety of adjudicators so that each school experiences a different adjudicator for each round.

<http://online.murdoch.edu.au/public/SCRAM/index.html>

scroll down to link

login: G\_SCRAMguest

password: guest

Coach and adjudicator info evenings are planned for the 2nd week of March and support is available throughout the year from the SCRAM committee.

Please put SCRAM on your workplace meeting agendas, print some coach/adjudicator registration forms to distribute, forward this e-mail to 3 experienced mediation colleagues, fax the completed attached form to Leisa Zilko, whose number is on the form

Let me know if you have any questions after exploring the web site.

Cheers!

Margaret Halsmith

Convenor WADRA-SCRAM subcommittee

Speaker **BILL SASHEGY**, Director Industry Policy for the Chamber of Commerce provided a most informative talk on the topic of **“Risk allocation in contracts”**, or in other words: **“miss-allocation of risks leads to litigious situations”** on a beautiful ‘spring’ morning.

*Breakfast Meeting  
November 2003*



In fact Bill took from the meeting as much as he gave, and isn't that fair.

*Sue Doherty has a copy of Bill's paper, if you would like a copy, send her an e-mail message.*

~~~~~

Pick the member: 

Name this person and you will win a congratulatory handshake from him.
(do not address your entries to the editor or anyone else)





*Schools Conflict Resolution And
Mediation*

ADJUDICATOR/COACH

Registration Form

2004

Thank you for your interest in the SCRAM Program. Please complete the details below and fax this form to the SCRAM Coordinator on 9221 4220 or mail to:

Leisa Zilko, SCRAM Co-ordinator
Francis Burt Law Education Centre
C/- Supreme Court of WA
Stirling Gardens
PERTH WA 6000

Are you interested in being an Adjudicator or Coach? _____

Name: _____

Postal Address: _____

Telephone: _____ Fax: _____

Email: _____

If you are interested in being an adjudicator would you be available to adjudicate in country areas occasionally? _____

If so which country areas? _____

If you are interested in being a Coach – which area/suburbs? _____

From whom did you hear about SCRAM? _____

WA Chapter CPD & Education Programme – 2004

Date.	Event & Topic.	Contact Hrs.	CPD Pts.
February.			
Sat. 7 th	Adjudication course***	8.00	12
Wed. 11 th	Introductory session – Processes of Arbitration & Mediation	3.00	2
Wed. 18 th	Chapter Committee & General Meeting	1.00	1
Tues. 24 th	Breakfast Seminar.	1.00	1
<i>Please note: *** subject to the enactment of regulations, also IAMA being authorized as the nominating body.</i>			
March			
Tues. 2 nd	<i>University General Course in Arbitration commences (13 weeks)</i>		
4, 5, 6, 12, 13	The Practitioner's Certificate in Mediation & Conciliation		
Wed. 17 th	Chapter Committee Meeting	1.00	1
Wed. 17 th	Professional Development session	1.00	1
Sat. 27 th	Arbitration Workshop - Evidence	8.00	12
April.			
Wed. 17 th	Chapter Committee & General Meeting	1.00	1
Tues. 27 th	Breakfast Seminar	1.00	1
May.			
Sat. 8 th	Mediation Course – TBC	8.00	12
Sat. 15 th	<i>University General Course in Arbitration - Workshop</i>		
Wed. 19 th	Chapter Committee Meeting	1.00	1
Wed. 19 th	Professional Development session	1.00	1
June.			
Tues 8 th	<i>University General Course in Arbitration - Exam</i>		
Sat 12 th	Adjudication Course***	8.00	12
Wed. 16 th	Chapter Committee Meeting	1.00	1
Wed. 16 th	Annual General and General Meeting	1.00	1
Sat. 19 th	Arbitration Workshop – Pleadings	8.00	12
Tues. 22 nd	Breakfast Seminar	1.00	1
July.			
Sat. 3 rd	Mock Arbitration	8.00	12
Tues. 20 th	<i>University Advanced Course in Arbitration commences (12 weeks)</i>		
Wed. 21 st	Chapter Committee Meeting	1.00	1
Wed. 21 st	Professional Development session	1.00	1
August.			
Sat. 7 th	Mediation Course TBC	8.00	12
Sat. 14 th & Sun. 15 th	Regional Event TBC		
Wed. 18 th	Chapter Committee & General Meeting	1.00	1
Tues. 24 th	Breakfast Seminar	1.00	1
September.			
Sat. 11 th	Arbitration Workshop – Advanced	8.00	12
Wed. 15 th	Chapter Committee Meeting	1.00	1
Wed. 15 th	Professional Development Session.	1.00	1
Sat. 18 th	<i>University Advanced Course in Arbitration - Workshop</i>		
October.			
Wed. 20 th	Chapter Committee & General Meeting.	1.00	1
Tues. 26 th	Breakfast Seminar	1.00	1
November.			
Sat. 6 th	Taxing of Costs/Awards Workshop	1.00	1
Wed. 17 th .	Chapter Committee Meeting	1.00	1
Wed. 17 th .	Professional Development Session	1.00	1
Tues. 23 rd	<i>University Advanced Course in Arbitration - Exam</i>		
Wed. 24 th	Introductory session – Processes of Arbitration & Mediation	3.00	2
December.			
Wed. 15 th	Chapter Committee & General Meeting and Sundowner	1.00	1