

# AUTHORISATION for DISBURSEMENT of SECURITY DEPOSITS

## SAMPLE FORM: FOR USE BY DISPUTE RESOLVERS

Trust Account No.

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**SECURITY DEPOSITS LODGED**

<b>PARTY</b>	_____	\$	_____
<b>PARTY</b>	_____	\$	_____
<b>PARTY</b>	_____	\$	_____
<b>PARTY</b>	_____	\$	_____
<b>Less amounts disbursed to date:</b>			
	Administration fee:	\$	_____
	Nominee fee 10%:	\$	_____
	Dispute Resolvers fee:	\$	_____
	Other:	\$	_____
<b>BALANCE OF SECURITY DEPOSITS LODGED</b>		<b>\$</b>	<b>_____</b>

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**TO** Institute of Arbitrators & Mediators Australia  
PO Box 13064 Law Courts, Melbourne Vic 8010

**FROM** \_\_\_\_\_  
*Dispute Resolver*

**INSTRUCTION** Pursuant to the express authority of the parties. I/We hereby authorise payment of the following expenditure:

### DISPUTE RESOLVERS FEES & EXPENSES

<i>ADMIN FEES</i>		\$	_____
<i>NOMINEE FEES</i>	10% of professional fees in Institute Nominations	\$	_____
<i>FEES/EXPENSES</i>		\$	_____

### BALANCE TO BE DISBURSED AS FOLLOWS

<i>PAYABLE TO</i>	_____	\$	_____
<i>PAYABLE TO</i>	_____	\$	_____
<i>PAYABLE TO</i>	_____	\$	_____
<i>PAYABLE TO</i>	_____	\$	_____

**TOTAL DISBURSEMENTS** \$ \_\_\_\_\_

**BALANCE IN TRUST** \$ \_\_\_\_\_

### OTHER INSTITUTE FEES NOT PAID FROM TRUST ACCOUNT

<i>ROOM HIRE</i>	\$	_____
<i>NOMINATION FEES</i>	\$	_____

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\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Signature of Dispute Resolver

**NOTE** Any special instructions will be covered by a separate letter